

# ASSOCIATION BUSINESS

## AD INTERIM BUSINESS OF THE COUNCIL OF THE AMERICAN PHARMACEUTICAL ASSOCIATION, 1937-1938.

Office of the Secretary, 2215 Constitution Ave, Washington, D. C.

LETTER, NO. 8.

May 13, 1938.

To the Members of the Council:

50. *Use of the Text of the N. F. VI.* Motion No. 17 (Council Letter No. 6, page 160) has been carried and Professor Leake and Dr. Geiling have been so advised.

The following communications have been received from Chairman DuMez of the Committee on Publications:

"I have looked over the request of Mr. B. T. Howiler of the Peralta Hospital, Oakland, California, to use portions of the text of the N. F. VI in the preparation of the Peralta Hospital Formulary and find nothing unusual in this request. I, therefore, recommend that permission be granted Mr. Howiler to use the text of the N. F. VI for this purpose and that no charge be made for same."

"In response to the letter of Chief Pharmacist, Helen Glucksman, of the Orange Memorial Hospital, Orange, N. J., it is recommended that permission be granted to use portions of the text of the N. F. VI in the preparation of a hospital formulary and that no charge be made for this grant."

(*Motion No. 20*) It is moved by DuMez that permission be granted to B. T. Howiler, Oakland, Calif., and Helen Glucksman, Orange, N. J., to use portions of the text of the N. F. VI in the preparation of the Peralta Hospital Formulary and the Orange Memorial Hospital Formulary, respectively, with the customary acknowledgment and for value received.

51. *Loyola University Student Branch.* Motion No. 18 (Council Letter No. 7, page 271) has been carried. The Loyola University Student Branch held its opening meeting on May 5, 1938.

52. *Election of Members.* Motion No. 19 (Council Letter No. 7, page 271) has been carried and applicants for membership numbered 214 to 338, inclusive, are declared elected.

53. *A. Ph. A. Laboratory.* The following communication has been received from Chairman Gathercoal of the Committee:

"The Committee on Laboratory held a meeting at the AMERICAN INSTITUTE OF PHARMACY on Tuesday, April 5th, with the following members present: Doctors Beal, Cook, Gathercoal, Hilton, Kelly, Rosin and Krantz. After a careful review of the duties entrusted to it and the progress made toward carrying them out, the Committee wishes to submit the following report and recommendations.

"Referring to Council Letter No. 5, and to the Laboratory Budget:

### RECEIPTS.

"The gift for a Special Research on Calomel Ointment and the U. S. P. Contribution to the Color Research have been paid, and arrangements have been completed for the use of both sums for the purposes indicated.

### DISBURSEMENTS—PERMANENT INVESTMENT.

"*Item 1.*—The preparation of the rooms has been practically completed and the total cost, which will be reported later, will be approximately the sum estimated, \$4000. It has been necessary to make certain modifications in the plans which will also be covered in a supplemental report.

"*Item 2.*—The laboratory furniture was delivered and installed during April and May. It was necessary to make some modifications with respect to the details of the 21 articles mentioned, and the total cost will not exceed the sum estimated.

*Item 3.*—Some of the office furniture has been purchased and delivered. The remainder of the items will not be purchased until later but the budget item will not be exceeded.

*Item 4.*—The selection of permanent apparatus was given careful consideration from the standpoint of present and future requirements, and lists covering apparatus were prepared. Such apparatus will be purchased as the budget provisions will permit.

#### MAINTENANCE EXPENSES.

*Items 5 to 11.*—The expenditures under these items were reviewed and they indicated that the budget appropriations will be sufficient. Special attention was given to Item 9 and the lists of glassware, drugs, chemicals, reagents and other supplies were revised to keep the cost within the budget appropriations for 1938.

#### SPECIAL RESEARCH GRANTS.

*Item 12.*—Chairman Gathercoal reported on the grants so far made and the progress of the work under each grant and on the grants which are under consideration.

"The Committee then inspected the rooms for the Laboratory and reviewed the arrangements for its transfer and installation.

"With the progress so far made, it is expected that the Laboratory will be removed to the new quarters about June 15, 1938.

"The Committee was also to 'study the policies and personnel of said laboratory and recommend to the Council at its earliest convenience, such changes and additions to the By-Laws of the AMERICAN PHARMACEUTICAL ASSOCIATION as may be needed to give recognition to said laboratory as one of the AMERICAN PHARMACEUTICAL ASSOCIATION'S activities; to set forth the scope and policy of this laboratory; and to provide for its personnel and maintenance. (See Council Letter No. 19, 1936-1937, page 1055).

"The Committee recognizes that certain amendments to the By-Laws as referred to above will be advisable and probably necessary but, after careful consideration, believes that action on such amendments should be deferred until longer experience has been had in the operation of the Laboratory and the requirements in this respect are more fully understood. The Committee, therefore, submits herewith a set of Rules for the Supervision of the Laboratory with the request that they be put into effect by Council action rather than be amendments to the By-Laws of the ASSOCIATION in the belief that they will effectively serve the present requirements. It is the conclusion of the Committee that the membership of the permanent Committee on Laboratory should not exceed five, that the term of appointment should be five years, and that the Chairman of the U. S. P. Committee of Revision, the Committee on National Formulary and the Committee on Recipe Book should be ex-officio members of the committee. Such an arrangement will cause no vacancies in the membership of the present Committee since Chairmen Cook and Gathercoal are now full members of it and would become ex-officio members of the permanent Committee. It is also the conclusion that the present Committee should become the permanent Committee with the changes indicated, in order to provide a more continuous policy of supervision than if all the members were replaced. In the belief that the Council will welcome suggestions as to the persons that are well qualified to fill the two vacancies mentioned, in case the proposal is approved, the present Committee recommends that Carson P. Frailey of Washington, D. C., and Charles B. Jordan of La Fayette, Ind., be elected with George D. Beal, John C. Krantz, Jr., and Joseph Rosin, members of the present Committee, as the members of the permanent Committee on Laboratory, with George D. Beal as the Chairman of the Committee for the first year. It is also recommended that in order to provide a continuous policy of supervision of the Laboratory the persons named be elected for terms of five, four, three, two and one years on an alphabetical arrangement, and that in future one member be elected each year to serve for five years.

"These rules and recommendations are submitted at this time rather than during the Minneapolis meeting, because the Committee is convinced that the changes in the direction and control of the Laboratory as recommended should be made at the time the Laboratory is transferred to Washington rather than to have the present Committee continue the direction until after the annual meeting of the ASSOCIATION with a consequent interruption in responsibility. It is understood that the three men now employed in the Laboratory in Chicago will be transferred to

Washington, that the Research Assistant now located at the Bureau of Standards on the color standardization work will be attached to the Laboratory and that Chairman Gathercoal will continue to supervise the Laboratory until the permanent Committee shall secure the services of an administrative head. This arrangement will provide for four laboratory workers, an administrative head, a secretary and a technician-janitor; or a total force of seven people.

"This Committee is convinced from the experience so far had, that the grants from the income of the Research Fund should be so made as to fully support the Laboratory program and on recommendations which reach the Council through the permanent Committee on Laboratory. This procedure does not require an immediate amendment to the By-Laws since they now provide that the 'Committee on Pharmaceutical Research shall endeavor to promote research along pharmaceutical lines and shall advise the Council as to the use of the research funds of the Association' and the two Committees can cooperate in this purpose.

"It is the opinion of this Committee that the scope and policies of the Laboratory were sufficiently set forth for the present requirements in the Introductory to Council Letter No. 5, 1937-1938, and that if the statements therein require amplification, the new Committee on Laboratory will be better prepared to do so after some experience in the actual operation of the Laboratory in Washington.

"Since provision has been made for installing and equipping the Laboratory and for its personnel and maintenance, this Committee requests that the Council will take prompt action on the Rules as submitted and on the election of the permanent Committee, it being understood that if the action is favorable, a meeting of the permanent Committee will be held at about the time the Laboratory is transferred, to take over the work of the present Committee and that this Committee will then cease to function except to submit its final report to the Council during the next annual meeting.

"This Committee is confident that if the arrangements for supervision as proposed are put into effect, the Laboratory will be organized and equipped to effectively carry on the work for which it was established."

#### RULES FOR THE SUPERVISION OF THE A. PH. A. LABORATORY.

*The Supervisory Committee.*—The Committee on A. PH. A. Laboratory shall consist of five members elected by the Council of the ASSOCIATION to have supervisory charge of the Laboratory, one member to serve for a term of five years, one for a term of four years, one for a term of three years, one for a term of two years, one for a term of one year and after the expiration of the one-year term, one member shall be elected annually for a term of five years. The Committee shall consist of members of the A. PH. A. so chosen that at least one but not more than two members shall represent, respectively: (a) college of pharmacy faculties, (b) industrial pharmaceutical organizations, (c) research outside of the pharmaceutical field, and (d) retail pharmacy through the Council of the A. PH. A. The Chairman of the Committee shall be elected annually by the Council. The Chairman of the U. S. P. Revision Committee, the Chairman of the Committee on National Formulary, and the Chairman of the Committee on Recipe Book shall be ex-officio members of the Committee without vote.

*The Advisory Committees.*—For the purpose of bringing to the Laboratory the experience of the manufacturing laboratories, the Committee on Laboratory shall invite five members of the Pharmaceutical Contact Committee of the American Drug Manufacturers' Association and the American Pharmaceutical Manufacturers' Association to serve as an Advisory Committee to the Laboratory, both to advise as to the research program and to secure the cooperative study by the manufacturing laboratories of the monographs and tests proposed by the Laboratory.

Advisory Committees representing retail pharmacy and other divisions of pharmacy may be provided by the Committee on Laboratory with the approval of the Council.

*Meetings of the Committee.*—The Committee on Laboratory shall meet in Washington on the Monday after the first Sunday of January, April, July and October of each year unless a different time or place for any meeting shall be agreed upon by the Committee. The travel expense of the members of the Committee shall be provided for in the Laboratory budget.

The Advisory Committee of the Laboratory may be invited by the Chairman of the Laboratory Committee to meet at the same time either separately or conjointly.

Business may be brought before the Committee on Laboratory by mail and the Chairman

of the Committee may conduct such business by mail as cannot be deferred to the regular meeting of the Committee.

*The Laboratory Personnel.*—The Committee on Laboratory shall select the administrative head of the Laboratory and fix his compensation, subject to the approval of the Council. The tenure of the administrative head shall be for one year, and he shall not be removed during that time except after a hearing by the full Committee.

The Committee, with the advice of the administrative head of the Laboratory and the approval of the Council, shall select and fix the compensation of the other members of the Laboratory staff. Appointments of other employees than the administrative head of the Laboratory shall be for one year, but may be terminated upon two months' notice in writing because of failure of funds or of incompetence. Such notice shall be given by the Chairman of the Committee only after vote by the Committee.

*The Laboratory Budget.*—The Committee on Laboratory shall submit to the Council annually a budget for the Laboratory, and shall approve in advance, upon recommendation of the administrative head, all expenditures against this budget. However, the Committee may assign to the administrative head a revolving fund of fifty dollars for minor cash expenditures.

*Projects for the Laboratory.*—The Chairman of the N. F. Revision Committee shall submit to the Committee on Laboratory such projects as he desires to have investigated by the Laboratory, and shall likewise state their relative order of importance, and the final approval of such projects shall be by the Committee for the purpose of keeping expenditures thereon within budgetary limitations.

If grants to the Laboratory be made on behalf of the Recipe Book or the U. S. Pharmacopœia, the chairmen of the respective revision committees shall submit their projects in the same manner for the approval of the Committee.

When any project has been approved by the Committee on Laboratory, the Chairman of the Committee shall so advise the administrative head of the Laboratory, upon a suitably numbered form, and shall indicate the relative importance of the problem. The administrative head shall thereupon assign the problem to a member of the Laboratory staff who shall be responsible for the study.

*Responsibilities of the Administrative Head.*—The administrative head of the Laboratory shall be responsible for the actual conduct of all investigations by the Laboratory. It is expected that he will confer regularly with all members of the Laboratory staff, direct the searching of the literature, and assist in planning the program of Laboratory work.

All correspondence and all reports pertaining to the Laboratory shall be in charge of the administrative head of the Laboratory. He shall approve all letters pertaining to laboratory activities written by other members of the staff, and his decisions on such correspondence shall be final unless overruled by the Committee. In case of doubt regarding the propriety of any action he shall refer the question to the Secretary of the AMERICAN PHARMACEUTICAL ASSOCIATION for adjudication.

The administrative head of the Laboratory shall have supervision of the research projects supported by research grants made by the Council to colleges of pharmacy or other institutions. He shall confer with those directing or performing each research, and guide in the research. The person in charge of the research project at the institution to which a research grant is made shall report monthly to the administrative head of the Laboratory the detailed progress and accomplishments of the research.

*Reports.*—The Committee on Laboratory shall prepare the necessary rules governing the actual conduct of the Laboratory, the keeping of laboratory records and the preparation of necessary reports. Such rules and regulations, after adoption by the Committee, shall be submitted to the Council for the information of its members.

(*Motion No. 21*) It is moved by Gathercoal that the Rules for the Supervision of the Laboratory be approved as submitted, that George D. Beal, Carson P. Frailey, Charles B. Jordan, John C. Krantz, Jr., and Joseph Rosin be elected as members of the permanent Committee on Laboratory to serve five, four, three, two and one years, respectively, with George D. Beal as Chairman for the first year, from the time of the next annual meeting, and that the Chairman of the U. S. P. Revision Committee, the Chairman of the Committee on National Formulary and

the Chairman of the Committee on Recipe Book shall serve as ex-officio members of the Committee.

A vote on this motion will be called for in one week's time, in order that arrangements can be made for the meeting of the Committee, if the recommendations are approved.

54. *Applicants for Membership.* The following applications, properly endorsed and accompanied by the first year's dues, have been received:

No. 339, Gregory V. Senturo, 227 E. Hopkins Ave., Redwood City, Calif.; No. 340, Jun Ted Ajari, P. O. Box 17, Danville, Calif.; No. 341, Frank F. Nakamura, 208 Oak St., Marysville, Calif.; No. 342, John A. Fouch, Maxwell, Calif.; No. 343, James S. Hill, 663 Main St., Niagara Falls, N. Y.; No. 344, Francis P. Taylor, 2236 LaSalle Ave., Niagara Falls, N. Y.; No. 345, Clayton S. Heinze, 1631 Cleveland Ave., Niagara Falls, N. Y.; No. 346, Elliot G. Nablo, Sanborn, N. Y.; No. 347, Vaso Chelovich, 2759 Logan Blvd., Chicago, Ill.; No. 348, John F. Moreth, 3008 Belmont Ave., Chicago, Ill.; No. 349, Edith C. Schmitz, 203 E. Main St., Platteville, Wis.; No. 350, Edwin S. Schweger, 100 N. Broadway St., Green Bay, Wis.; No. 351, W. Alan Ries, 2720 Birch St., Alhambra, Calif.; No. 352, Abraham M. Gordon, 1815 E. 2nd St., Los Angeles, Calif.; No. 353, Cornelius F. Abbondante, 16 Vosseller Ave., Bound Brook, N. J.; No. 354, Russell H. Stimson, 1265 Cleveland Hgts. Blvd., Cleveland Hgts., Ohio; No. 355, Sister Mary Dymna Connor, Convent of Our Lady of Angels, Glen Riddle, Pa.; No. 356, Oscar Lerner, 967 Aldus St., New York, N. Y.; No. 357, David L. Kahl, 1000 J St., Sacramento, Calif.; No. 358, Selma Adams, 65 Wegman Pky., Jersey City, N. J.; No. 359, Henry C. Ruttan, 2579 Portage Ave., Winnipeg, Canada; No. 360, Dan D. Evans, San Juan Pharmacy #2, Orlando, Fla.; No. 361, James M. Casterline, Grandview Hospital, La Crosse, Wis.; No. 362, Bettie Brokaw, 1321 Colby, Everett, Wash.; No. 363, Valerie H. Ellingen, 3530 S. E. Main St., Portland, Ore.; No. 364, Elmer G. King, 7041 S. Union Ave., Chicago, Ill.; No. 365, Sidney C. James, 29 Monticello Pl., Buffalo, N. Y.; No. 366, Mearl De Ver Pritchard, 35 North St., Buffalo, N. Y.; No. 367, John H. Raven, 8 Bishop Pl., New Brunswick, N. J.; No. 368, Lloyd H. Kortum, 308 Washington Blvd., Oak Park, Ill.; No. 369, John J. Seiberz, 1266 S. Shelby St., Louisville, Ky.; No. 370, Leslie C. Jayne, 600 Lafayette Ave., Brooklyn, N. Y.; No. 371, Herbert R. Mull, 5442 N. Capitol Ave., Indianapolis, Ind.; No. 372, Guy S. Dunbar, 400 E. 58th St., New York, N. Y.; No. 373, Chester E. Watkins, 3837 N.E. Union Ave., Portland, Ore.; No. 374, A. Wray H. Hiltz, 7620 Buffalo Ave., Niagara Falls, N. Y.; No. 375, Alfred E. Berkowitz, 3734 Cortland Ave., Detroit, Mich.; No. 376, Floyd J. LeBlanc, c/o State College, Brookings, S. Dak.; No. 377, Julian D. Freeman, 6246 33rd St. N.W., Washington, D. C.; No. 378, Elizabeth K. Neufeld, 5230 Blackstone Ave., Chicago, Ill.; No. 379, Virginia Y. Bacon, 1507 Redondo Blvd., Los Angeles, Calif.

(*Motion No. 22*) Vote on applications for membership in the ASSOCIATION.

E. F. KELLY, *Secretary.*

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#### COLLEGE OF PHARMACY PLANNED FOR MANCHOUKUO.

Permission has been granted by the Home Ministry of the Manchoukuo Government for the establishment of a college of pharmacy which has been planned for some years. The training institute of pharmacists now established within the Manchuria Medical University will be made the basis of the proposed college. Dr. Taizo Yamashita of the Manchuria Medical University is slated for the head of the new college, which will be built at the city of Mukden at the cost of 80,000 yen, capable of accommodating three hundred students.

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